

## Media release

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18 May 2011

### Podiatrists in New South Wales reminded to renew registration by 30 June

The Podiatry Board of Australia today urged podiatrists in New South Wales to renew registration on time and online by 30 June 2011 – their first time under the National Registration and Accreditation Scheme.

Podiatrists can check their registration expiry date on the National Register of Podiatrists, published online at [www.podiatryboard.gov.au](http://www.podiatryboard.gov.au). The best way to search the Register is by name and profession.

Board Chair Jason Warnock encouraged podiatrists whose registration expires on 30 June 2011 to renew on time and online.

“In the National Scheme, individual practitioners are responsible for renewing their registration on time. The job of the Podiatry Board of Australia – with the Australian Health Practitioner Regulation Agency (AHPRA) – is to make this as simple and straightforward as possible,” Mr Warnock said.

He said AHPRA was implementing an intensive communication campaign to support the renewal process. This will include sending several reminder emails and letters to individual podiatrists.

Mr Warnock encouraged podiatrists to provide AHPRA with their email address to allow for easy and efficient direct communication with them.

Podiatrists in New South Wales will renew for five months and their registration will be valid until 30 November 2011 when they must renew again.

From 30 November 2011, the renewal date for all podiatrists in Australia will be aligned and registration renewal will be due by 30 November each year.

Mr Warnock reminded the profession that there were significant consequences for individual podiatrists who do not renew on time in the National Scheme.

Under the National Law, podiatrists who do not renew registration within one month of their registration expiry date must be removed from the National Register of Podiatrists.

Their registration will lapse and they will not be able to practise podiatry in Australia until a new application for registration is approved.

“Neither the Board or AHPRA have any discretion about this so our advice is clear: renew on time and online,” Mr Warnock said.

## Background

There are some simple steps podiatrists can follow for easy and straightforward renewal of registration:

1. **Check your contact details** – make sure your contact details, including email and mobile telephone, are correct and current. This will allow AHPRA to send you renewal reminders and to contact you easily
2. **Check your registration expiry date** – practitioners can view their expiry date on the National Register of Podiatrists, accessible at [www.podiatryboard.gov.au](http://www.podiatryboard.gov.au) and enter their last name and profession to search
3. **Watch for the notice to renew registration** – a notice to renew registration, including the unique contact number (user ID) supporting online renewal, will be mailed to each practitioner up to eight weeks before registration expires
4. **Use online services** for quick and easy renewal of registration – most practitioners can renew registration online using the unique contact number (User ID) provided on the registration renewal notice sent by AHPRA. Online renewal of registration usually takes between two and 48 hours, depending on the method of payment chosen by the practitioner and whether the application contains any adverse declarations.

Podiatrists who do not have their unique contact number can get it by submitting an online enquiry form – selecting ‘User ID’ as the category of enquiry or by calling 1300 419 495. Practitioners can also mail their renewal application to AHPRA, GPO Box 9958, in their capital city.

Podiatrists can check that their application has been received at the Board’s website at [www.podiatryboard.gov.au](http://www.podiatryboard.gov.au). Practitioners whose application to renew registration has been received can practise while their application is being processed. The listing on the National Register of Podiatrists is evidence for employers that a practitioner is registered, even if their registration expiry date has passed.

Podiatrists who forget to renew their registration by 30 June 2011, or within the one month late period, can apply to AHPRA for a fast-track application for registration. They are not able to practise in the profession until their registration application has been granted.

## Renew online – Register on time

### *For more information*

- Visit [www.ahpra.gov.au](http://www.ahpra.gov.au) under *Contact us* to lodge an online enquiry form
- For registration enquiries: 1300 419 495 (within Australia) +61 7 3666 4911 (overseas callers)
- For media enquiries: (03) 8708 9200